

Position Description

Position Title: Mental Health/AOD Clinician for Mental Health Statewide Partnering Provider – Hamilton Centre

Classification:	Registered Psychiatric Nurse Grade 3
Business unit/department:	Mental Health -Specialty Services Directorate
Work location:	Austin Hospital ☒ Heidelberg Repatriation Hospital ☐
Agreement:	Victorian Public Mental Health Services Enterprise Agreement 2024-2028 Choose an item.
Employment type:	Part-Time
Hours per week:	24
Reports to:	Divisional Manager
Direct reports:	Hamilton Manager
Financial management:	Nil
Date:	June 2026

Position purpose

The Hamilton Centre RPN3 will work collaboratively with the Program Manager, Nurse Practitioner and Consultants working with consumers with co-occurring mental health and substance use or addiction needs, including therapeutic and clinical supports. Support virtual appointments where this expedites and supports access to care without reducing clinical quality.

The Hamilton Centre provides primary and secondary addiction medicine assessments, along with capacity building for all area mental health and well-being services, local mental health services and AOD services across Loddon Mallee (Bendigo Health and Mildura Base Hospitals), Hume (Goulburn Valley Health and Albury Wodonga Health) and Northeast Metro (Austin Health).

The Hamilton Centre RPN3 assists in referral intake, coordinating consumer flow, delivering education sessions to mental health and AOD teams and provide support to stakeholders for integrated care between mental health and AOD services.

About the Directorate/Division/Department

Austin Health and Goulburn Valley Health Partner Provider Service follows a shared, stepped care model, with the client remaining under the direct care of the referring healthcare provider and/or team throughout the duration of service. The Austin Health and Goulburn Valley Health Partner Provider Service further supports a collaborative approach to client care, to enhance the capacity and response of referring healthcare providers and teams, clients and carers to better manage substance use and addiction issues within the eastern population.

The Austin Health and Goulburn Valley Health Partner Provider Service has been established to provide primary and secondary consultation to people living with co-occurring disorders, who are engaged with AOD services, primary and secondary care services, local mental health and wellbeing services and area mental health services in the northeast region, as its core activities.

The hours of operation of the service will be 9.00am to 5.00pm on business days, with administration of the Austin Health Partner Provider Service largely conducted from Austin Hospital campus (either directly from Austin Health Partner Provider Service's location or as in-reach to other locations such as Goulburn Valley Health).

Position responsibilities

Role Specific:

- They will establish linkages and liaison with community partnering services and all stakeholders involved.
- They will accept and triage referrals from our regional partners via Turning Point and coordinate referrals.

Direct Clinical Care:

- Act as mentor/ preceptor to all points of care.
- Document comprehensive care priorities including discharge planning that is aligned with goals of care and patient assessment information.
- Communicate goals of care within the wider multidisciplinary team, ensuring optimum discharge planning is achieved.
- Lead others to develop skills in utilisation and interpretation of assessment information.
- Provide expert clinical knowledge to point of care nurses through communication, modelling, and teaching.
- Provide clinical expertise and advocacy to the patient/family in the ongoing management, adaptation, and delivery of goals of care, within scope of practice.
- Recognise scope and limitations of practice and seek advice from other experts where required.
- Lead local continuous quality improvement to ensure care remains safe, contemporary, and effective.
- Actively participate in multidisciplinary team handover and huddles
- Demonstrate competence at intermediate level, working towards expert within relevant Specialty Practice matrix via ATLAS.

Education



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- Actively engage and contribute to the education and professional development of self and others.
- Offer feedback to others which is specific, supportive, non judgemental, timely and reflective.
- Demonstrate use of a variety of educational strategies including reflective practice to further own professional development.
- Utilise and maintain professional practice portfolio to plan for future continuing education, professional development and employment goals for self and others.
- Demonstrate self-initiative in undertaking further educational opportunities.
- Lead/participate in local networks and forums to share and extend professional knowledge and build collegial support.

Support of Systems

- Support others to understand the Austin Health vision and integrate strategic priorities into clinical practice.
- Contribute to new or revised guidelines or procedures relevant to local clinical area.
- Lead quality improvement initiatives to address identified gaps at the local level.

All Employees:

- Comply with Austin Health [policies & procedures](#) as amended from time to time
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments
- Maintain a safe working environment for yourself, colleagues and members of the public. Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself
- Comply with the principals of patient centred care
- Comply with Austin Health mandatory training and continuing professional development requirements
- Work across multiple sites as per work requirements and/or directed by management

People Management Roles:

- Maintain an understanding of individual responsibility for safety, quality & risk and actively contribute to organisational quality and safety initiatives
- Ensure incident management systems are applied and a response to local issues and performance improvement occurs
- Support staff under management to comply with policies, procedures and mandatory training and continuing professional development requirements



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Selection criteria

Essential skills and experience:

- A commitment to Austin Health values
- Registered Nurse registered with the Nursing and Midwifery Board of Australia
- Relevant professional qualification in Mental Health nursing
- A patient focused approach to care
- A positive approach to ongoing self-education and skill development
- A flexible, innovative team-oriented approach to service delivery
- A positive approach to change and diversity

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.

Professional qualifications and registration requirements

- Current registration with Australian Health Practitioner Regulation Agency.
- Post-Graduate Qualification in Psychiatric/Mental Health nursing or equivalent.

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).



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- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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